

is opened and the small (unmarked) envelope is placed in a box. When that is completed the small envelopes are opened, thus ensuring a secret ballot. The ballots will be opened and counted at the convention by the Election Committee and its designees under the supervision of the Federal Moderator.

4) There will be no absentee ballots.

5) If a member does not receive a ballot, that member may request a second (2nd) replacement ballot no later than September 20, 2007 by calling Tracy Deegan at 860-343-8712 or 1-800-622-3359 ext 712. The first numbered envelope/ballot will be void. The Union will attempt to verify the correct address and re-send any ballots returned to the Union office because of an incorrect address, only if the timeline permits.

6) Completed ballots must be postmarked and mailed to the Secretary/Treasurer no later than close of business the day immediately preceding the established date for the convention. Ballots received at the Union office after Thursday, October 4, 2007 will be ineligible and disregarded. All ballots must be mailed to the Union office. NO DROP OFFS.

7) At the convention the ballots will be opened and counted by the Election Committee and designees under the direction of a Federal Moderator. In the event of a tie vote Roberts Rules shall apply. In the event that a run off vote is needed all incumbents affected by the run-off will remain in office until the run-off decides the election.

**INSTRUCTIONS FOR MEMBERS TO RUN FOR EXECUTIVE BOARD OFFICE**

1) Any member or retiree in good standing continuously for the last two (2) calendar years as of October 5, 2007 may run for office.

2) A member may only run for one position: President, Vice President, Secretary-Treasurer, or Trustee.

3) A member running for office shall submit an original Candidate Election Form consenting to be a candidate. Forms will be stamped with the Union seal to ensure they are original. No copies or reproductions of the Form will be accepted. The Form must be mailed certified return receipt via the USPS to the Secretary/Treasurer prior to deadline of August 23, 2007. Forms will be available at the Union office (110 Randolph Rd Middletown, CT 06457) during regular business hours,

Monday thru Friday 8:00am -5:00pm and must be picked up. No forms will be mailed, faxed or emailed.

4) The CEUI office will not provide any candidate with membership lists, addresses, or personal information of members. Candidates may present printed literature and separate envelopes ready to mail to the Union office, where staff will stuff, apply postage and address labels with the most recent members addresses. Candidates should allow for five (5) working days for the office staff to process any mailing. Candidates must pay the full cost of the mailing to be determined by the Union. Mailings must be sent first class mail to all members on the current list. Estimated cost for a first class mailing at .41¢ per envelope is two thousand (\$2,000) dollars. Candidates assume full responsibility for compliance with postal rules.

5) Election Committee will review and approve all materials to be sent out by Candidates. A copy of material must be supplied for review and approval prior to the Union mailing material out.

6) The Election Committee will approve all received election candidate consent Forms. A copy of the approved Form will be sent to the candidate verifying receipt by the Union.

**TIMELINE**

THURSDAY AUGUST 23, 2007: Mailed forms for members running for office must be postmarked no later than this date.

WEDNESDAY SEPTEMBER 12, 2007: Mail ballots will be mailed first class to members no later than this date.

THURSDAY SEPTEMBER 20, 2007: The last day to request a replacement ballot.

THURSDAY OCTOBER 04, 2007: The day before convention and last day that a ballot mailed to the Union office will be accepted.

FRIDAY OCTOBER 5, 2007: CEUI Election Convention

NON-PROFIT ORG.  
U.S. POSTAGE  
PAID  
MIDDLETOWN, CT  
PERMIT NO. 18

CONNECTICUT EMPLOYEES UNION INDEPENDENT, SEIU LOCAL 511  
110 RANDOLPH ROAD, P.O. BOX 1268, MIDDLETOWN, CT 06457  
OFFICE HOURS: M-F, 8:30-4:30  
PHONE: (860) 344-0311 OR 1-800-622-3359



July 13, 2007

# CEUI Rules Governing the 2007 Election of Executive Board Officers in accordance with the CEUI By-Laws



## ARTICLE V FROM THE CEUI BY-LAWS REVISED AND AMENDED OCTOBER 2003

### Article V OFFICERS

#### Number, Qualifications, Term, and Election

Section 1(a). The officers of the Union shall be the President, Vice President, Secretary/Treasurer and five Trustees.

(b). No more than 2 members of the Executive Board shall be employed at the same agency. No more than 1 member of the Executive Board shall be a retiree. Agency and Retiree status will be determined at the time of the election and no subsequent change in status will deprive the Executive Board member of the right to fulfill his/her term.

(c). To apply the restrictions of Section (b). Officer elections will be sequenced as follows: President, Vice President, Secretary/Treasurer and Trustees and the higher office will take precedence. As the votes for each office are tallied in the order of precedence and a candidate elected, the restrictions will be applied to determine eligible candidates for the next office.

Section 2. The officers of the Union shall be elected by mail ballot every four years. Such ballots shall be opened and tallied at the convention every four years.

Section 3. The officers shall hold office for a term of four years, unless removed for cause as hereinafter provided, or until their successors have been duly elected and installed in office; provided, however, that an officer shall hold office only during such period as he/she is an active or retired member in good standing.

Section 4. No member shall be eligible for nomination or election as an officer or Trustee unless he/she shall have been in continuous good standing in the Union for a period of two years immediately preceding the opening of the convention and remains in good standing. Retired members in good standing are eligible for nomination and election as an officer or trustee.

Section 5. Elections shall be by mail ballot. Ballots shall be mailed to all those active members in good standing for a period of at least sixty calendar days prior to the date of the election. Such ballots shall be mailed first class to the active members address on file with the Union no more than thirty (30) calendar days but no less than twenty-one (21) calendar days prior to the date announced and established for the Union convention (date of election). The ballots must be returned and received by the Union in the numbered outer envelope with the ballot enclosed in the sealed inner envelope no later than the business day immediately preceding the date established for the

convention. All ballots timely received and in compliance with the announced election rules shall be opened and counted at the convention. Ballots may be disregarded if not in compliance with the instructions for return. The candidate receiving a plurality of the votes cast for any office shall be declared elected in accordance with the provisions set forth in Article V, Section 1.

Section 6. The newly-elected officers shall immediately begin the term of office and be installed in office at the convention at which they were elected; provided, however, if such newly-elected officer is not present at the convention, he/she shall be installed in office within thirty days of the date of election.

Section 7. No person who has been convicted of a felony as defined in Section 504 of the Landrum-Griffin Act (or an indictable offense in Canada) shall, from the date of the judgment of the trial court, or the date of the final sustaining of such judgment on appeal, whichever is the later event, be eligible to hold office in this Union for five (5) years after such conviction or after the end of an imprisonment, whichever is the later.

### **END OF ARTICLE V CEUI BY-LAWS**

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### **ELECTION COMMITTEE**

The CEUI Executive Board voted at the June 6, 2007 meeting to establish the Election Committee to oversee all issues regarding the 2007 Executive Board elections. Only members and retirees NOT running for an Executive Board position are eligible for appointment to Election Committee. The Election Committee will consist of seven (7) members and/or retirees.

### **MAIL BALLOT INSTRUCTIONS**

1) Only active members will be eligible to vote. Members retired as of August 1, 2007 or later and non-members will be ineligible to vote. The Election Committee will verify current list of active members that will be mailed a ballot.

2) Members on leave from work including workers compensation, suspension, FMLA, authorized medical leave or leave of absence will be eligible to vote. Permanent Part Time members will be eligible to vote.

3) Ballots will be mailed with a self addressed stamped envelope and a small unmarked envelope. Fill out the ballot, put it in the small unmarked envelope and mail it in the stamped envelope. The reason for the numbers on the self addressed stamped envelope is that when an envelope is returned, the members name is checked for a returned ballot. On the day that the ballots are counted the outside envelope